

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
Administration Committee Minutes
October 7, 2004

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPES OF THE MEETING ARE AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee of the Southern California Association of Governments held its meeting at the SCAG Offices, 818 W. 7th Street, 12th Floor, Los Angeles, CA 90017. The meeting was called to order by the Chairperson, Councilmember Richard Dixon, City of Lake Forest. There was a quorum.

1.0 CALL TO ORDER

Chairman Richard Dixon called the meeting to order at 9:12 a.m.

Committee Members Present:

Mayor Jim Aldinger	City of Manhattan Beach
Mayor Harry Baldwin	City of San Gabriel
Councilmember Paul Bowlen	City of Cerritos
Mayor Margaret Clark	City of Rosemead
Mayor Richard Dixon	City of Lake Forest
Councilmember Lee Ann Garcia	City of Grand Terrace
Supervisor Hank Kuiper	County of Imperial
Mayor Pro-Tem Keith McCarthy	City of Downey
Councilmember Bev Perry	City of Brea
Councilmember Ron Roberts	City of Temecula
Vice Mayor Sidney Tyler	City of Pasadena
Councilmember Dennis Washburn	City of Calabasas
Mayor Toni Young	City of Port Hueneme
Mayor Bob Yousefian	City of Glendale

Committee Members Absent:

Mayor William Alexander	City of Rancho Cucamonga
Councilmember Mike Dispenza	City of Palmdale
Mayor Alta Duke	City of La Palma
Mayor Ron Loveridge	City of Riverside
Supervisor Judy Mikels	County of Ventura
Councilmember Paul Nowatka	City of Torrance
Councilmember Pam O'Connor	City of Santa Monica
Mayor Pro-Tem Greg Pettis	City of Cathedral City
Councilmember Bea Proo	City of Pico Rivera
Councilmember Deborah Robertson	City of Rialto

Staff Present:

Heather Copp	Chief Financial Officer
Charlie Wagner	Manager of Finance
Ed Paul	Internal Auditor

Others Present:

David Sosa	Caltrans
Catherine McMillan	CVAG
Juan M. De Lara	City of Coachella
Ty Schuiling	SANBAG
Sandra Balmir	FTA/FHWA
Jacki Bacharach	SBCCOG

2.0 PUBLIC COMMENT PERIOD

No public comments.

3.0 CONSENT CALENDAR

Item 3.1.3 was pulled for further discussion. The remainder of the Consent Calendar was APPROVED (Councilmember Bev Perry), SECONDED (Councilmember Lee Ann Garcia) and UNANIMOUSLY APPROVED.

3.1 Approval Items

3.1.1 Approval of September 2, 2004 Minutes

3.1.2 Approve Co-Sponsorship of a Homeland Security Policy Statement

3.1.3 Proposed Date, Location & Budget for SCAG's 2005 General Assembly & 40th Anniversary Celebration

Councilmember Bev Perry requested that the budget be increased to \$15,000 because it is the 40th Anniversary. The money will be moved from the RC Special Projects line item into the General Assembly line item.

The item was MOVED (Councilmember Bev Perry), SECONDED (Councilmember Lee Ann Garcia) and UNANIMOUSLY APPROVED, as amended.

3.1.4 Caltrans Transportation Planning Grant Applications

3.2 Receive & File

3.2.1 Contracts & PO's between \$5,000-\$25,000

3.2.2 Conflict of Interest Listing

3.2.3 SCAG Legislative Matrix

3.2.4 Meeting Summary from Policy Committees

4.0 CFO STAFF REPORT

Heather Copp, Chief Financial Officer reported that the year-end audit was completed a month early and that the Audit Subcommittee will be reviewing the draft financial statements at their meeting on October 13, 2004. The final report will be presented to the Administration Committee and Regional Council on November 4, 2004.

Heather also reported that she has completed a reorganization of the Contracts section and has eliminated the position of Contracts Manager (Sam Mehta). The Contracts section will be reporting directly to Heather.

5.0 ACTION ITEMS

5.1 FY 2005-2006 Overall Work Program Priorities

Jim Gosnell, Deputy Executive Director described what the required activities are and presented the priorities that staff is suggesting for consideration.

Discussion was held with the Subregional Coordinators the previous month and they provided input and added the additional priority of Work on Alternative Transportation Strategies.

Bev Perry raised concern that the priority of the Comprehensive Plan was not higher and that the priority of Work on Alternative Transportation Strategies should be a lesser priority.

This item was MOVED (Councilmember Lee Ann Garcia), SECONDED (Councilmember Ron Roberts) and UNANIMOUSLY APPROVED.

5.2 Legal Services Contract

This item was MOVED (Mayor Toni Young), SECONDED (Councilmember Ron Roberts) and UNANIMOUSLY APPROVED.

6.0 INFORMATION ITEMS

6.1 Monthly Financial Report

Heather Copp reported that SCAG has not had to access the Letter of Credit very much so far this year. She is currently reviewing the Master Fund Transfer Agreement that is currently being negotiated with Caltrans.

Finance has submitted its Report of Expenditures to Caltrans a week early, which is beneficial so that SCAG can receive the information back more quickly than last year and approval is expected shortly.

6.2 Update on discussion between SCAG and Tribal Governments

Karen Tachiki provided status of the current discussions. They are discussing the possibility of the 16 Federally Recognized Tribal Nations forming their own management council that would be composed of elected officials of the individual Tribal Nations. If formed, they would then select one of their elected officials to become a member of the SCAG Regional Council, with voting rights and they could also have an additional five elected official representatives that would sit on SCAG Policy Committees. Their Regional Council representative would sit on the Administration Committee. All is subject to Regional Council approval.

Bev Perry suggested that discussion be conducted to determine if the Tribal Nations representative could perform as an Officer.

Dennis Washburn asked that a report be provided with information on how many tribal nations are either Southern California or our six county region-based or represented and do they have sovereign regions that geographically or politically correspond in any way to any of our county, municipal, or special district boundaries. He would also like to know how many people are represented in those tribes and what is their representative selection process. He would also like to know what the geographical implications are of representation of the number of tribal nations.

Lee Ann Garcia requested that this item be placed on the next Administration Committee Agenda and that the consultant for SCAG regarding the Tribal Nations, Joe Meyer, be invited to attend that meeting.

Margaret Clark asked what the benefit is for the sovereign nations to be able to vote with a non-sovereign body.

Karen Tachiki answered that SCAG is not mandated to place the tribal nations on our regional council or governing board, but we are mandated to consult with them, but SCAG has chosen to go a few steps further. This is a part of SCAG's Strategic Plan that talks about including one potential regional council member. The issues of participation on policy committees is not addressed in the Strategic Plan, but through discussions this has evolved.

The discussion of the number of representatives they may or may not have on policy committees has just begun and no final decision has been made. The tribal nations are as individual nations very concerned with preserving their individual sovereign nation status. The full scope and parameters are not clear. Their participation in their own management council would not preclude an individual tribal nation from coming forward to the Regional Council and expressing a different view then expressed by the management council's representative.

Harry Baldwin asked if there had been any discussion on the tribal nations participating as ex-officio members. Karen Tachiki answered that she is new to the discussion process and is not aware of any discussion regarding participation as ex-officio members.

7.0 FUTURE AGENDA ITEMS

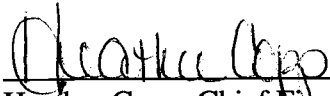
- Tribal Governments

8.0 ANNOUNCEMENTS

Heather Copp announced that a budget workshop will be conducted at the end of next month's Administration Committee meeting and will last approximately 40 minutes.

9.0 ADJOURNMENT

Chairman Richard Dixon adjourned the meeting at 10:25 a.m.



Heather Copp, Chief Financial Officer
Staff to the Administration Committee

D. SALCIDO 10/14/2004
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